

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE No. 2025-02

FILED
JUN 20 2024

Frank L. Byrd
COUNTY CLERK
JACKSON COUNTY CLERK'S OFFICE

An ordinance appropriating for all town purposes for Carbondale

Township, Jackson County, Illinois, for the fiscal year beginning

1 April, 2024 and ending 31 March, 2025.

BE IT ORDAINED by the Board of Trustees of Carbondale Township,

Jackson County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Carbondale Township, be and the same are hereby appropriated for the town purposes of Carbondale Township, Jackson County, Illinois, as hereinafter specified for the fiscal year beginning 1 April, 2024 and ending 31 March, 2025.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Town Fund, Illinois Municipal Retirement Fund,

General Assistance Fund, Fire Equipment Fund, Firefighter's Pension Fund

		2022-2023	2023-2024	2024-2025
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
1	<u>GENERAL TOWN FUND</u>			
	BEGINNING BALANCE 1 April 2024	1,809,870	2115370	2,244,464
	<u>REVENUES</u>			
311	Property Tax	845708	643155	625,000
312	Mobile Home Tax	1334	w/prop tax	0
342	Replacement Tax	215406	164293	150,000
344	Grant Revenue	0	0	0
381	Interest Income	18112	52152	30,000
387	Reimbursements	0	0	0
389	Miscellaneous Income	918	756	1,000
	TOTAL REVENUES:	1,081,477	860,355	806,000
	TOTAL FUNDS AVAILABLE:	2,891,347	2,975,725	3,050,464
	<u>EXPENDITURES</u>			
1-11	Administration	464,127	385,631	591,450
1-12	Assessor	15,434	16,419	47,200
1-13	Fire Department	286,226	325,468	547,100
	TOTAL EXPENDITURES:	765,787	727,517	1,185,750
930	Contingencies	0	0	20,000
	TOTAL APPROPRIATIONS:	765,787	727,517	1,205,750
	ENDING BALANCE 31 March 2025	2,125,561	2,248,207	1,844,714
	Quickbooks Adjustments	(10,191)	(3,743)	
		<u>2,115,370</u>	<u>2,244,464</u>	

		2022-2023	2023-2024	2024-2025
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
1-11	<u>ADMINISTRATION</u>			
	<u>PERSONNEL</u>			
421	Salaries	192731	196534	210,000
450	Vision Insurance	542	550	700
451	Health Insurance	53383	58123	70,000
452	Dental Insurance	1125	1150	1,500
453	Unemployment Insurance	444	232	500
454	Worker's Compensation	321	313	750
461	FICA Contribution	12181	12417	13,500
462	Medicare Contribution	2848	2904	3,200
		-----	-----	-----
		263575	272223	300,150
	<u>CONTRACTUAL SERVICES</u>			
511	Maintenance Service-Building	102722	26316	85,000
512	Maintenance Service-Equipment	725	764	1,500
531	Accounting Service	3500	3500	5,000
533	Legal Service	2000	2000	2,000
536	Janitorial Service	4700	4800	5,000
537	Data Processing	6012	2608	12,000
551	Postage	482	173	500
552	Communication Svcs	1873	1760	3,000
553	Publishing (newspaper)	410	137	1,000
561	Dues	1078	1034	1,500
562	Travel Expenses	0	0	2,500
563	Training	25	150	5,000
571	Utilities	4004	3913	5,500
592	General/Liability Ins	8639	9865	10,000
		-----	-----	-----
		136,171	57020	139,500
	<u>COMMODITIES</u>			
651	Office Supplies	340	428	1,500
652	Operating Expense/Software	4182	2399	5,000
		-----	-----	-----
		4,522	2826	6,500
	<u>CAPITAL OUTLAY</u>			
831	Equipment	0	9550	10,000
870	Furniture	3333	0	5,000
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		3,333	9550	15,000
	<u>OTHER EXPENDITURES</u>			
911	Community Relations	56445	43740	120,000
916	Town Clerk Expenses	30	26	200
917	EFSP -- FEMA	51	45	100

929	Miscellaneous Expense	0	199	10,000
999	Interfund Loans/Pmts	0	0	0
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		56,526	44,010	130,300
	TOTAL ADMINISTRATION:	464,127	385,631	591,450

		2022-2023	2023-2024	2024-2025
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
1-12	<u>ASSESSOR</u>			
	<u>PERSONNEL</u>			
421	Salaries	0	0	12,000
450	Vision Insurance	0	0	0
451	Health Insurance	0	0	0
452	Dental Insurance	0	0	0
453	Unemployment Insurance	0	0	350
454	Worker's Compensation	862	734	3,000
461	FICA Contribution	0	0	900
462	Medicare Contribution	0	0	250
		-----	-----	-----
		862	734	16,500
	<u>CONTRACTUAL SERVICES</u>			
512	Maintenance Service-Equipment	0	0	300
537	Data Processing	3440	4151	5,000
538	Fee Appraisals	0	0	6,000
551	Postage	59	0	100
552	Communication Svcs	1110	1200	1,200
554	Printing	0	0	200
561	Dues	50	50	100
562	Travel Expenses-Local	3500	3500	3,500
563	Training/Education	2185	4615	6,000
565	Publications	0	0	300
592	General/Liability Ins	1731	1935	2,500
		-----	-----	-----
		12,075	15451	25,200
	<u>COMMODITIES</u>			
651	Office Supplies/Software	235	179.07	1,500
652	Operating Expense	2,262	55	4,000
		-----	-----	-----
		2497	234	5,500
	<u>CAPITAL OUTLAY</u>			
830	Equipment	0	0	0
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		0	0	0
	<u>OTHER EXPENDITURES</u>			
929	Miscellaneous Expense	0	0	0
	TOTAL ASSESSOR:	15,434	16,419	47,200

		<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
1-13	<u>FIRE DEPARTMENT</u>			
	<u>PERSONNEL</u>			
421	Salaries	167944	218622	250,000
422	Overtime	22178	2425	30,000
450	Vision Insurance	620	599	800
451	Health Insurance	58681	60985	75,000
452	Dental Insurance	1431	1389	1,700
453	Unemployment Insurance	2692	1226	3,500
454	Worker's Compensation	7776	11942	18,000
461	FICA Contribution	1554	2093	6,000
462	Medicare Contribution	2666	3184	5,000
463	Retirement Contribution	0	0	10,000
471	Uniform Allowance	0	0	1,800
472	Volunteer Expense Reimb.	2807	3631	10,000
		-----	-----	-----
		268,347	306096	411,800
	<u>CONTRACTUAL SERVICES</u>			
511	Maintenance Service-Building	0	0	15,000
512	Maintenance Service-Equipment	545	559	10,000
522	Recruitment Expense	0	0	500
552	Communications	0	0	8,500
561	Dues and Publications	607	1213	2,000
563	Training	0	0	3,000
571	Utilities	8416	8917	10,500
592	General/Liability Insurance	7884	9110	10,000
		-----	-----	-----
		17,452	19799	59,500
	<u>COMMODITIES</u>			
652	Operating Expense	0	0	25,000
	<u>CAPITAL OUTLAY</u>			
830	Equipment & Tools	0	0	50,000
833	Vehicle	0	0	0
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		0	0	50,000
	<u>OTHER EXPENDITURES</u>			
917	Foreign Fire Fee	0	-554	
929	Miscellaneous Expense	426	127	800
		-----	-----	-----
		426	(427)	800
	TOTAL FIRE DEPARTMENT	286,226	325,468	547,100

		<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
13	<u>ILLINOIS MUNICIPAL RETIREMENT FUND</u>			
	BEGINNING BALANCE 1 April 2024	116,710	149011	191,197
	<u>REVENUES</u>			
311	Property Tax	49747	50794	20,000
312	Mobile Home Tax	78 w/prop tax		0
381	Interest Income	1225	4106	500
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	TOTAL REVENUES:	51,051	54,899	20,500
	TOTAL FUNDS AVAILABLE:	167,761	203,910	211,697
	<u>EXPENDITURES</u>			
	<u>PERSONNEL</u>			
463	Retirement Contribution	19498	12,506	20,000
	ENDING BALANCE 31 March 2025	148,263	191,405	191,697
	Quickbooks Adjustments	748	(208)	
		149,011	191,197	

		2022-2023	2023-2024	2024-2025
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
15	<u>GENERAL ASSISTANCE FUND</u>			
	BEGINNING BALANCE 1 April 2024	406,204	314853	409,762
	<u>REVENUES</u>			
311	Property Tax	115413	344661	380,000
312	Mobile Home Tax	182	0	0
381	Interest Income	2860	8002	5,000
387	Reimbursements	11548	2369	2,500
389	Misc. Income	0	0	0
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	TOTAL REVENUES:	130,003	355,032	387,500
	TOTAL FUNDS AVAILABLE:	536,207	669,885	797,262
	<u>EXPENDITURES</u>			
15-11	Administration	52,202	53,048	62,715
15-31	Home Relief	175,559	208,324	319,500
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	TOTAL EXPENDITURES:	227,761	261,371	382,215
930	Contingencies	0	0	5,000
	TOTAL APPROPRIATIONS:	227,761	261,371	387,215
	ENDING BALANCE 31 March 2025	308,446	408,513	410,047
	Quickbooks adjustments	6407	1,249	
	QB balance	314,853	409,762	

		2022-2023	2023-2024	2024-2025
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
15-11	<u>ADMINISTRATION</u>			
	<u>PERSONNEL</u>			
421	Salaries	40800	42175	45,000
450	Vision Insurance	0	0	0
451	Health Insurance	0	0	0
452	Dental Insurance	0	0	0
453	Unemployment Ins	444	232	500
454	Workers Comp Ins	102	135	200
461	FICA Contribution	2530	2615	3,000
462	Medicare Contribution	592	612	700
		-----	-----	-----
		44,467	45,768	49,400
	<u>CONTRACTUAL SERVICES</u>			
511	Maintenance Service-Building	0	0	0
531	Accounting Service	1500	1500	1,500
537	Data Support Services	120	184	2,000
551	Postage	357	164	400
552	Communication Services	510	600	600
554	Printing	0	0	300
562	Local Travel Expenses	0	0	100
563	Training (incl. exp)	0	159	1,000
571	Utilities -- Admin	1000	610	1,000
592	Catastrophic Insurance	2015	2015	2,015
		-----	-----	-----
		5,502	5,232	8,915
	<u>COMMODITIES</u>			
651	Office Supplies	434	223	1,400
684	Software	1800	1800	2,500
		-----	-----	-----
		2,234	2,023	3,900
	<u>CAPITAL OUTLAY</u>			
831	Equipment	0	0	0
	<u>OTHER EXPENDITURES</u>			
929	Miscellaneous Expense	0	25	500
	TOTAL ADMINISTRATION:	52,202	53,048	62,715

		2022-2023	2023-2024	2024-2025
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
15-31	<u>HOME RELIEF</u>			
	<u>CONTRACTUAL SERVICES</u>			
580	Hospital Service-In Patient	0	0	25,000
581	Physican Service	0	0	1,500
582	Heating	4383	4042	8,000
583	Hospital Service-Out Patient	0	0	0
584	Dental Service	0	0	500
585	Other Medical Services	0	0	500
586	Water	5322	3140	8,000
587	Shelter	20008	17793	25,000
588	Electric	4001	4204	8,000
589	Work Program	150	0	500
590	Laundry	6080	6898	8,000
595	Transportation	15000	20000	20,000
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		54,944	56,076	105,000
	<u>COMMODITIES</u>			
681	Food, HHI & PI	20079	24581	30,000
692	Thrift Shop Vouchers	1000	2000	2,500
695	Drugs	0	0	2,000
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		21,079	26,581	34,500
	<u>OTHER EXPENDITURES</u>			
929	Miscellaneous Expense	1277	2742	5,000
998	Emergency Assist. Claims	98259	122925	175,000
		-----	-----	-----
		99,536	125,667	180,000
	TOTAL HOME RELIEF:	175,559	208,324	319,500

		2022-2023	2023-2024	2024-2025
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
18	<u>FIRE AND EQUIPMENT FUND</u>			
	BEGINNING BALANCE 1 April 2024	318,507	92806	18,305
	<u>REVENUES</u>			
311	Property Tax	59717	20339	50,000
312	Mobile Home Tax	94 w/prop tax		0
344	Grant Revenue	0	0	0
381	Interest Income	2447	1457	1,000
389	Misc./Interfund Loan	0	0	0
	TOTAL REVENUES:	----- 62,258	----- 21,796	----- 51,000
	TOTAL FUNDS AVAILABLE:	380,765	114,602	69,305
	<u>EXPENDITURES</u>			
	<u>PERSONNEL</u>			
471	Uniform Allowance	1500	1500	0
		----- 1,500	----- 1500	----- 0
	<u>CONTRACTUAL SERVICES</u>			
511	Maintenance Service-Building	28836	5739	0
512	Maintenance Service-Equipment	13042	14598	12,000
552	Communication Services	7802	4653	0
563	Training	2073	2447	0
		----- 51752	----- 27437	----- 12000
	<u>COMMODITIES</u>			
652	Operating Expense	7472	16795	0
653	Medical Supplies	0	3089	2500
655	Fuel	5204	4898	7500
656	Small Tools	9421	7671	12000
		----- 22096	----- 32453	----- 22000
	<u>CAPITAL OUTLAY</u>			
831	Equipment & Tools	170237	34824	30000
833	Vehicle	42922	0	0
		----- 213159	----- 34824	----- 30000

TOTAL EXPENDITURES:	288,507	96,214	64,000
TOTAL APPROPRIATIONS:	288,507	96,214	64,000
ENDING BALANCE 31 March 2025	92,258	18,389	5,305
Quickbooks adjustment	548	-84	
	92,806	18,305	

	<u>2021-2022</u> <u>Actual</u>	<u>2022-2023</u> <u>Actual</u>	<u>2023-2024</u> <u>Budgeted</u>
19 FIREMEN'S PENSION FUND			
BEGINNING BALANCE 1 April 2024	6,653	37009	48,544
<u>REVENUES</u>			
311 Property Tax	49747	60945.44	50,000
312 Mobile Home Tax	78 w/prop tax		0
381 Interest	283	1340	100
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TOTAL REVENUES:	50,109	62,285	50,100
TOTAL FUNDS AVAILABLE:	56,762	99,294	98,644
<u>EXPENDITURES</u>			
<u>PERSONNEL</u>			
463 Retirement Contribution	20000	50000	50,000
	-----	-----	-----
	20,000	50,000	50,000
<u>CONTRACTUAL SERVICES</u>			
531 Accounting Services	500	500	500
	-----	-----	-----
	500	500	500
TOTAL APPROPRIATIONS:	20,500	50,500	50,500
ENDING BALANCE 31 March 2025	36,262	48,794	48,144
Quickbooks adjustment	747	-250	
	37,009	48,544	

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning 1 April, 2024 and ending 31 March, 2025 by fund shall be as follows:

1	General Town Fund	1,205,750
13	Illinois Municipal Retirement Fund (IMRF)	20,000
15	General Assistance Fund	387,215
18	Fire Equipment Fund	64,000
19	Firemen's Pension Fund	50,500
	TOTAL APPROPRIATIONS:	1,727,465

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of One Million Seven Hundred Twenty-seven Thousand Four Hundred and Sixty-five Dollars (\$1,727,465) for the fiscal year beginning 1 April, 2024 and ending 31 March, 2025.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 13th day of June, 2024 pursuant to a roll call vote by the Board of Trustees of Carbonale Township, Jackson County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>YAY</u>	<u>NAY</u>	<u>ABSENT</u>
Mary Campbell	<u>✓</u>	<u> </u>	<u> </u>
Kevin Clark	<u>✓</u>	<u> </u>	<u> </u>
Elizabeth Stevenson	<u>✓</u>	<u> </u>	<u> </u>
Susie Toliver	<u>✓</u>	<u> </u>	<u> </u>
Dennis Poshard	<u>✓</u>	<u> </u>	<u> </u>

Susan Metcalf
Town Clerk

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Carbondale Township, Jackson County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning 1 April, 2024 and ending 31 March, 2025, as adopted this 13th day of June, 2024.

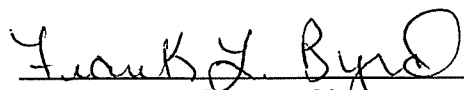
This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Carbondale Township, Jackson County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 13th day of June, 2024



Town Clerk

Filed this 20 day of June, 2024



County Clerk

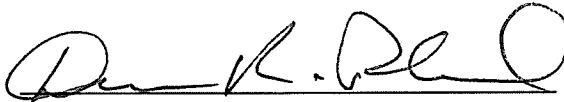
CERTIFIED ESTIMATE OF REVENUES BY SOURCE

TOWNSHIP

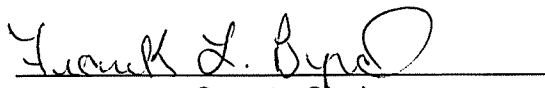
The undersigned, Supervisor, Chief Fiscal Officer, of Carbondale Township, Jackson County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18050) and on behalf of Carbondale Township, Jackson County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 13th day of June, 2024


Supervisor - Chief Fiscal Officer

Filed this 20 day of June, 2024


County Clerk