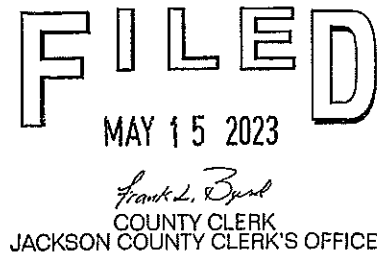


**BUDGET & APPROPRIATION ORDINANCE**

**TOWNSHIP**

**ORDINANCE No. 2024-02**



An ordinance appropriating for all town purposes for Carbondale Township, Jackson County, Illinois, for the fiscal year beginning 1 April, 2023 and ending 31 March, 2024.

BE IT ORDAINED by the Board of Trustees of Carbondale Township, Jackson County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Carbondale Township, be and the same are hereby appropriated for the town purposes of Carbondale Township, Jackson County, Illinois, as hereinafter specified for the fiscal year beginning 1 April, 2023 and ending 31 March, 2024.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Town Fund, Illinois Municipal Retirement Fund,  
General Assistance Fund, Fire Equipment Fund, Firefighter's Pension Fund

		<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
<b>1</b>	<b><u>GENERAL TOWN FUND</u></b>			
	<b>BEGINNING BALANCE 1 April 20223</b>	1,471,876	1,809,870	2,115,370
	<b><u>REVENUES</u></b>			
311	Property Tax	838,090	845708	875,000
312	Mobile Home Tax	1,338	1334	2,000
342	Replacement Tax	142,654	215406	100,000
344	Grant Revenue	0	0	0
381	Interest Income	3,499	18112	4,500
387	Reimbursements	0	0	0
389	Miscellaneous Income	834	918	1,000
	<b>TOTAL REVENUES:</b>	----- 986,414	----- 1,081,477	----- 982,500
	<b>TOTAL FUNDS AVAILABLE:</b>	2,458,290	2,891,347	3,097,870
	<b><u>EXPENDITURES</u></b>			
1-11	Administration	359,000	464,127	556,450
1-12	Assessor	26,328	15,434	47,200
1-13	Fire Department	263,092	286,226	439,800
	<b>TOTAL EXPENDITURES:</b>	----- 648,420	----- 765,787	----- 1,043,450
930	Contingencies	0	0	20,000
	<b>TOTAL APPROPRIATIONS:</b>	648,420	765,787	1,063,450
	<b>ENDING BALANCE 31 March 20234</b>	1,809,870	2,125,561	2,034,420
	Quickbooks Adjustments	(29,702)	(10,191)	
		<u>1,809,870</u>	<u>2,115,370</u>	

1-11 <u>ADMINISTRATION</u>		2021-2022 <u>Actual</u>	2022-2023 <u>Actual</u>	2023-2024 <u>Budgeted</u>
<b><u>PERSONNEL</u></b>				
421	Salaries	196318	192731	205,000
450	Vision Insurance	526	542	700
451	Health Insurance	55607	53383	65,000
452	Dental Insurance	1101	1125	1,500
453	Unemployment Insurance	373	444	500
454	Worker's Compensation	353	321	750
461	FICA Contribution	11658	12181	13,500
462	Medicare Contribution	2727	2848	3,200
		-----	-----	-----
		268663	263575	290,150
<b><u>CONTRACTUAL SERVICES</u></b>				
511	Maintenance Service-Building	20702	102722	60,000
512	Maintenance Service-Equipment	679	725	1,500
531	Accounting Service	3500	3500	5,000
533	Legal Service	2000	2000	2,000
536	Janitorial Service	4800	4700	5,000
537	Data Processing	1752	6012	12,000
551	Postage	234	482	500
552	Communication Svcs	3364	1873	3,000
553	Publishing (newspaper)	626	410	1,000
554	Printing	0	0	0
561	Dues	1104	1078	1,500
562	Travel Expenses	0	0	2,500
563	Training	124	25	5,000
571	Utilities	3603	4004	5,500
592	General/Liability Ins	6834	8639	10,000
		-----	-----	-----
		49,321	136171	114,500
<b><u>COMMODITIES</u></b>				
651	Office Supplies	899	340	1,500
652	Operating Expense/Software	2217	4182	5,000
		-----	-----	-----
		3,116	4522	6,500
<b><u>CAPITAL OUTLAY</u></b>				
831	Equipment	0	0	10,000
870	Furniture		3333	5,000
		-----	-----	-----
		0	3333	15,000
<b><u>OTHER EXPENDITURES</u></b>				
911	Community Relations	37732	56445	120,000
916	Town Clerk Expenses	0	30	200

917	EFSP -- FEMA	143	51	100
929	Miscellaneous Expense	25	0	10,000
999	Interfund Loans/Pmts	0	0	0
		-----	-----	-----
		37,900	56,526	130,300
	<b>TOTAL ADMINISTRATION:</b>	359,000	464,127	556,450

		<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>
		<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budgeted</u></b>
1-12	<b><u>ASSESSOR</u></b>			
	<b><u>PERSONNEL</u></b>			
421	Salaries	12327	0	12,000
450	Vision Insurance	0	0	0
451	Health Insurance	0	0	0
452	Dental Insurance	0	0	0
453	Unemployment Insurance	219	0	350
454	Worker's Compensation	1271	862	3,000
461	FICA Contribution	299	0	900
462	Medicare Contribution	70	0	250
		-----	-----	-----
		14,186	862	16,500
	<b><u>CONTRACTUAL SERVICES</u></b>			
512	Maintenance Service-Equipment	0	0	300
537	Data Processing	4881	3440	5,000
538	Fee Appraisals	0	0	6,000
551	Postage	0	59	100
552	Communication Svcs	1020	1110	1,200
554	Printing	0	0	200
561	Dues	50	50	100
562	Travel Expenses-Local	3500	3500	3,500
563	Training/Education	1479	2185	6,000
565	Publications	0	0	300
592	General/Liability Ins	1178	1731	2,500
		-----	-----	-----
		12,109	12075	25,200
	<b><u>COMMODITIES</u></b>			
651	Office Supplies/Software	33	235	1,500
652	Operating Expense		2,262	4,000
			-----	-----
			2,497	5,500
	<b><u>CAPITAL OUTLAY</u></b>			
830	Equipment	0	0	0
		-----	-----	-----

		0	0	0
	<b><u>OTHER EXPENDITURES</u></b>			
929	Miscellaneous Expense	0	0	0

**TOTAL ASSESSOR:** 26,328 15,434 47,200

		<b><u>2021-2022</u></b>	<b><u>2022-2023</u></b>	<b><u>2023-2024</u></b>
		<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budgeted</u></b>

**1-13 FIRE DEPARTMENT**

**PERSONNEL**

421	Salaries	141893	167944	250,000
422	Overtime	20852	22178	30,000
450	Vision Insurance	703	620	800
451	Health Insurance	64043	58681	75,000
452	Dental Insurance	1733	1431	2,000
453	Unemployment Insurance	1518	2692	3,500
454	Worker's Compensation	9620	7776	18,000
461	FICA Contribution	1186	1554	6,000
462	Medicare Contribution	2124	2666	5,000
463	Retirement Contribution	0	0	10,000
472	Volunteer Expense Reimb.	3101	2807	10,000
		-----	-----	-----
		246,772	268347	410,300

**CONTRACTUAL SERVICES**

511	Maintenance Service-Building	0	0	5,000
512	Maintenance Service-Equipment	545	545	700
522	Recruitment Expense	0	0	500
561	Dues and Publications	501	607	2,000
571	Utilities	7907	8416	10,500
592	General/Liability Insurance	7070	7884	10,000
		-----	-----	-----
		16,024	17452	28,700

**CAPITAL OUTLAY**

830	Park Street Station renovation(complete)	0	0	0
833	Vehicle	0	0	0
		-----	-----	-----
		0	0	0

**OTHER EXPENDITURES**

929	Miscellaneous Expense	296	426	800
-----	-----------------------	-----	-----	-----

**TOTAL FIRE DEPARTMENT** 263,092 286,226 439,800

		<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>
		<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budgeted</u></b>
13	<b><u>ILLINOIS MUNICIPAL RETIREMENT FUND</u></b>			
	<b>BEGINNING BALANCE 1 April 2023</b>	95,519	116,710	149,012
	<b><u>REVENUES</u></b>			
311	Property Tax	51023.13	49747	52,000
312	Mobile Home Tax	81.43	78	100
381	Interest Income	225.21	1225	500
	Property Tax Recapture		747	
	<b>TOTAL REVENUES:</b>	----- 51,330	----- 51,798	----- 52,600
	<b>TOTAL FUNDS AVAILABLE:</b>	146,849	168,508	201,612
	<b><u>EXPENDITURES</u></b>			
	<b><u>PERSONNEL</u></b>			
463	Retirement Contribution	30164	19,498	20,000
	<b>ENDING BALANCE 31 March 2024</b>	116,685	149,011	181,612

		<u>2021-2022</u> <u>Actual</u>	<u>2022-2023</u> <u>Actual</u>	<u>2023-2024</u> <u>Budgeted</u>
15	<b><u>GENERAL ASSISTANCE FUND</u></b>			
	<b>BEGINNING BALANCE 1 April 2023</b>	522,680	406,204	314,853
	<b><u>REVENUES</u></b>			
311	Property Tax	101040.56	115413.34	105,000
312	Mobile Home Tax	161.26	182.03	400
381	Interest Income	1059.68	2,860	2,500
387	Reimbursements	5962.23	11,548	2,500
389	Misc. Income	190.99	0	0
	Property Tax Recapture		1,358	
	<b>TOTAL REVENUES:</b>	----- 108,415	----- 131,361	----- 110,400
	<b>TOTAL FUNDS AVAILABLE:</b>	631,095	537,565	425,253
	<b><u>EXPENDITURES</u></b>			
15-11	Administration	51,168	52,202	60,515
15-31	Home Relief	165,634	175,559	257,000
	<b>TOTAL EXPENDITURES:</b>	----- 216,802	----- 227,761	----- 317,515
930	Contingencies	0	0	5,000
	<b>TOTAL APPROPRIATIONS:</b>	216,802	227,761	322,515
	<b>ENDING BALANCE 31 March 2024</b>	414,293	309,804	102,738
	Quickbooks adjustments		5,049	
	QB balance	406,204	314,853	

		2021-2022	2022-2023	2023-2024
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
15-11	<b><u>ADMINISTRATION</u></b>			
	<b><u>PERSONNEL</u></b>			
421	Salaries	39600	40800	43,000
450	Vision Insurance	0	0	0
451	Health Insurance	0	0	0
452	Dental Insurance	0	0	0
453	Unemployment Ins	373	444	500
454	Workers Comp Ins	118	102	200
461	FICA Contribution	2251	2530	2,800
462	Medicare Contribution	526	592	700
		-----	-----	-----
		42,868	44,467	47,200
	<b><u>CONTRACTUAL SERVICES</u></b>			
511	Maintenance Service-Building	0	0	0
531	Accounting Service	1500	1500	1,500
537	Data Support Services	163	120	2,000
551	Postage	178	357	400
552	Communication Services	420	510	600
554	Printing	0	0	300
562	Local Travel Expenses	0	0	100
563	Training (incl. exp)	0	0	1,000
565	Publications	0	0	0
571	Utilities -- Admin	1000	1000	1,000
592	Catastrophic Insurance	2015	2015	2,015
		-----	-----	-----
		5,275	5,502	8,915
	<b><u>COMMODITIES</u></b>			
651	Office Supplies	1400	434	1,400
684	Software	1600	1800	2,500
		-----	-----	-----
		3,000	2,234	3,900
	<b><u>CAPITAL OUTLAY</u></b>			
831	Equipment	0	0	0
	<b><u>OTHER EXPENDITURES</u></b>			
929	Miscellaneous Expense	25	0	500
	<b>TOTAL ADMINISTRATION:</b>	51,168	52,202	60,515

	2021-2022	2022-2023	2023-2024
	<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
15-31 <b><u>HOME RELIEF</u></b>			
<b><u>CONTRACTUAL SERVICES</u></b>			
580 Hospital Service-In Patient	0	0	25,000
581 Physican Service	0	0	1,500
582 Heating	3678	4383	8,000
583 Hospital Service-Out Patient	0	0	0
584 Dental Service	0	0	500
585 Other Medical Services	0	0	500
586 Water	4010	5322	8,000
587 Shelter	17953	20008	25,000
588 Electric	3440	4001	8,000
589 Work Program	0	150	500
590 Laundry	4559	6080	8,000
595 Transportation	15000	15000	20,000
	-----	-----	-----
	48,640	54,944	105,000
<b><u>COMMODITIES</u></b>			
681 Food, HHI & PI	16223.77	20079.15	22,500
692 Thrift Shop Vouchers	1000	1000	2,500
695 Drugs	0	0	2,000
	-----	-----	-----
	17,224	21,079	27,000
<b><u>OTHER EXPENDITURES</u></b>			
929 Miscellaneous Expense	1136.94	1276.9	5,000
998 Emergency Assist. Claims	<u>98632.91</u>	<u>98258.94</u>	<u>125,000</u>
	99,770	99,536	130,000
<b>TOTAL HOME RELIEF:</b>	165,634	175,559	262,000

		<u>2021-2022</u> <u>Actual</u>	<u>2022-2023</u> <u>Actual</u>	<u>2023-2024</u> <u>Budgeted</u>
18	<b><u>FIRE AND EQUIPMENT FUND</u></b>			
	<b>BEGINNING BALANCE 1 April 2023</b>	306,616	318,507	92,806
	<b><u>REVENUES</u></b>			
311	Property Tax	59437	59717	60,000
312	Mobile Home Tax	95	94	200
344	Grant Revenue	0	0	126,000
381	Interest Income	770	2447	1,000
389	Misc./Interfund Loan	4600	0	50
	Property Tax Recapture		884	
	<b>TOTAL REVENUES:</b>	----- 64,902	----- 63,142	----- 187,250
	<b>TOTAL FUNDS AVAILABLE:</b>	371,518	381,649	280,056
	<b><u>EXPENDITURES</u></b>			
	<b><u>PERSONNEL</u></b>			
471	Uniform Allowance	1200	1500	1,800
		----- 1,200	----- 1500	----- 1,800
	<b><u>CONTRACTUAL SERVICES</u></b>			
511	Maintenance Service-Building	488	28836	10,000
512	Maintenance Service-Equipment	6998	13042	20,000
552	Communication Services	4971	7802	8,500
563	Training	800	2073	3,000
		----- 13256	----- 51752	----- 41500
	<b><u>COMMODITIES</u></b>			
652	Operating Expense	10768	7472	20000
653	Medical Supplies (new for FY2021)	285	0	3500
655	Fuel	2877	5204	7500
656	Small Tools	11603	9421	15000
		----- 25532	----- 22096	----- 46000
	<b><u>CAPITAL OUTLAY</u></b>			
831	Equipment & Tools	15555	170237	65000
833	Vehicle	0	42922	0
		----- 15555	----- 213159	----- 65000

	<b>TOTAL EXPENDITURES:</b>	55,544	288,507	154,300
	<b>TOTAL APPROPRIATIONS:</b>	55,544	288,507	154,300
	<b>ENDING BALANCE 31 March 2024</b>	315,974	93,142	125,756
	Quickbooks adjustment		(336)	
		<u>318,438</u>	<u>92,806</u>	
		<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>
		<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budgeted</u></b>
19	<b><u>FIREMEN'S PENSION FUND</u></b>			
	<b>BEGINNING BALANCE 1 April 2022</b>	7,466	6,653	37,009
	<b><u>REVENUES</u></b>			
311	Property Tax	49548	49747	50,000
312	Mobile Home Tax	79	78	150
381	Interest	46	283	100
	Property Tax Recapture		747	
	<b>TOTAL REVENUES:</b>	<u>49,673</u>	<u>50,856</u>	<u>50,250</u>
	<b>TOTAL FUNDS AVAILABLE:</b>	57,139	57,509	87,259
	<b><u>EXPENDITURES</u></b>			
	<b><u>PERSONNEL</u></b>			
463	Retirement Contribution	50000	20000	50,000
		<u>50,000</u>	<u>20,000</u>	<u>50,000</u>
	<b><u>CONTRACTUAL SERVICES</u></b>			
531	Accounting Services	500	500	500
		<u>500</u>	<u>500</u>	<u>500</u>
	<b>TOTAL APPROPRIATIONS:</b>	50,500	20,500	50,500
	<b>ENDING BALANCE 31 March 2023</b>	6,639	37,009	36,759
		6646		

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning 1 April, 2023 and ending 31 March, 2024 by fund shall be as follows:

1	General Town Fund	1,063,450
13	Illinois Municipal Retirement Fund (IMRF)	20,000
15	General Assistance Fund	327,515
18	Fire Equipment Fund	154,300
19	Firemen's Pension Fund	50,500
	<b>TOTAL APPROPRIATIONS:</b>	<b>1,615,765</b>

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of One Million Six Hundred Fifteen Thousand Seven Hundred and Sixty-five Dollars (\$1,615,765) for the fiscal year beginning 1 April, 2023 and ending 31 March, 2024.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 11th day of May, 2023 pursuant to a roll call vote by the Board of Trustees of Carbonale Township, Jackson County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>YAY</u>	<u>NAY</u>	<u>ABSENT</u>
Mary Campbell	<u>X</u>	_____	_____
Kevin Clark	<u>X</u>	_____	_____
Elizabeth Hunter	<u>P</u>	_____	_____
Susie Toliver	_____	_____	_____
Dennis Poshard	<u>✓</u>	_____	_____

Susan Metcalfe  
Town Clerk

# CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

## TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Carbondale Township, Jackson County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning 1 April, 2023 and ending 31 March, 2024, as adopted this 11th day of May, 2023.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Carbondale Township, Jackson County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 11th day of May, 2023

Susan Metcalf  
Town Clerk

Filed this 15 day of May, 2023

Frank B. Byrd /MT  
County Clerk

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE**

**TOWNSHIP**

The undersigned, Supervisor, Chief Fiscal Officer, of Carbondale Township, Jackson County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18050) and on behalf of Carbondale Township, Jackson County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 11th day of June, 2023



Supervisor - Chief Fiscal Officer

Filed this 15 day of May, 2023



County Clerk

