

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE No. 2023-02

FILED
JUN 23 2022
Frank L. Boyd
COUNTY CLERK
JACKSON COUNTY CLERK'S OFFICE

An ordinance appropriating for all town purposes for Carbondale Township, Jackson County, Illinois, for the fiscal year beginning 1 April, 2022 and ending 31 March, 2023.

BE IT ORDAINED by the Board of Trustees of Carbondale Township, Jackson County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Carbondale Township, be and the same are hereby appropriated for the town purposes of Carbondale Township, Jackson County, Illinois, as hereinafter specified for the fiscal year beginning 1 April, 2022 and ending 31 March, 2023.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Town Fund, Illinois Municipal Retirement Fund,
General Assistance Fund, Fire Equipment Fund, Firefighter's Pension Fund

		2020-2021	2021-2022	2022-2023
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
1	<u>GENERAL TOWN FUND</u>			
	BEGINNING BALANCE 1 April 2022	1,223,391	1,471,876	1,839,399
	<u>REVENUES</u>			
311	Property Tax	832,113	838,090	875,000
312	Mobile Home Tax	1,560	1,338	2,000
342	Replacement Tax	63,809	142,654	100,000
344	Grant Revenue	0	0	0
381	Interest Income	3,177	3,499	4,500
387	Reimbursements	0	0	0
389	Miscellaneous Income	3,659	834	1,000
	TOTAL REVENUES:	904,319	986,414	982,500
	TOTAL FUNDS AVAILABLE:	2,127,710	2,458,290	2,821,899
	<u>EXPENDITURES</u>			
1-11	Administration	358,526	359,000	607,300
1-12	Assessor	19,762	26,328	45,200
1-13	Fire Department	247,844	263,092	332,700
	TOTAL EXPENDITURES:	626,132	648,420	985,200
930	Contingencies	0	0	20,000
	TOTAL APPROPRIATIONS:	626,132	648,420	1,005,200
	ENDING BALANCE 31 March 2023	1,501,578	1,809,870	1,816,699
		(29,702)	29,529	
		<u>1,471,876</u>	<u>1,839,399</u>	

1-11 <u>ADMINISTRATION</u>		2020-2021 <u>Actual</u>	2021-2022 <u>Actual</u>	2022-2023 <u>Budgeted</u>
<u>PERSONNEL</u>				
421	Salaries	203,878	196318	200,000
450	Vision Insurance	521	526	800
451	Health Insurance	53,834	55607	60,000
452	Dental Insurance	1,094	1101	1,500
453	Unemployment Insurance	296	373	500
454	Worker's Compensation	304	353	750
461	FICA Contribution	12,867	11658	13,500
462	Medicare Contribution	3,027	2727	3,000
		-----	-----	-----
		275821.7	268663	280,050
<u>CONTRACTUAL SERVICES</u>				
511	Maintenance Service-Building	6,037	20702	150,000
512	Maintenance Service-Equipment	844	679	1,500
531	Accounting Service	4,738	3500	5,000
533	Legal Service	2,000	2000	2,000
536	Janitorial Service	4,000	4800	5,000
537	Data Processing	2,232	1752	3,500
551	Postage	387	234	500
552	Communication Svcs	3,096	3364	6,000
553	Publishing (newspaper)	398	626	1,000
554	Printing	0	0	0
561	Dues	1,139	1104	1,500
562	Travel Expenses	0	0	1,000
563	Training	151	124	5,000
571	Utilities	3,649	3603	5,500
592	General/Liability Ins	5,692	6834	8,000
		-----	-----	-----
		34,361	49321	195,500
<u>COMMODITIES</u>				
651	Office Supplies	681	899	1,500
652	Operating Expense/Software	2,004	2217	5,000
		-----	-----	-----
		2,685	3116	6,500
<u>CAPITAL OUTLAY</u>				
831	Equipment	0	0	7,500
870	Furniture			15,000
		-----	-----	-----
		0	0	22,500
<u>OTHER EXPENDITURES</u>				
911	Community Relations	45,800	37732	100,000
916	Town Clerk Expenses	0	0	200

917	EFSP -- FEMA	(143)	143	50
929	Miscellaneous Expense	0	25	2,500
999	Interfund Loans/Pmts	0	0	0
		-----	-----	-----
		45,657	37,900	102,750
	TOTAL ADMINISTRATION:	358,526	359,000	607,300

		2020-2021	2021-2022	2022-2023
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
1-12	<u>ASSESSOR</u>			
	<u>PERSONNEL</u>			
421	Salaries	11,139	12327	13,000
450	Vision Insurance	0	0	0
451	Health Insurance	0	0	0
452	Dental Insurance	0	0	0
453	Unemployment Insurance	257	219	350
454	Worker's Compensation	1,065	1271	3,000
461	FICA Contribution	691	299	900
462	Medicare Contribution	162	70	250
		-----	-----	-----
		13,314	14186	17,500
	<u>CONTRACTUAL SERVICES</u>			
512	Maintenance Service-Equipment	0	0	300
537	Data Processing	474	4881	4,000
538	Fee Appraisals	0	0	5,000
551	Postage	0	0	100
552	Communication Svcs	960	1020	1,200
554	Printing	0	0	200
561	Dues	0	50	100
562	Travel Expenses-Local	3,500	3500	3,500
563	Training/Education	0	1479	6,000
565	Publications	0	0	300
592	General/Liability Ins	981	1178	1,500
		-----	-----	-----
		5,915	12109	22,200
	<u>COMMODITIES</u>			
651	Office Supplies/Software	533	33	1,500
652	Operating Expense			4,000

				5,500
	<u>CAPITAL OUTLAY</u>			
830	Equipment	0	0	0
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0 0 0

OTHER EXPENDITURES

929 Miscellaneous Expense 0 0 0

TOTAL ASSESSOR: 19,762 26,328 45,200

2020-2021 **2021-2022** **2022-2023**
Actual **Actual** **Budgeted**

1-13 **FIRE DEPARTMENT**

PERSONNEL

421	Salaries	132,200	141893	166,000
422	Shift Coverage (Temps, On Call)	20,270	20852	25,000
450	Vision Insurance	682	703	800
451	Health Insurance	58,897	64043	75,000
452	Dental Insurance	1,684	1733	2,000
453	Unemployment Insurance	1,206	1518	2,000
454	Worker's Compensation	8,064	9620	15,000
461	FICA Contribution	1,257	1186	2,000
462	Medicare Contribution	2,224	2124	3,000
463	Retirement Contribution	0	0	10,000
472	Volunteer Expense Reimb.	3,241	3101	5,500

229,725 246772 306,300

CONTRACTUAL SERVICES

511	Maintenance Service-Building	0	0	5,000
512	Maintenance Service-Equipment	591	545	650
522	Recruitment Expense	0	0	450
561	Dues and Publications	3,983	501	1,500
571	Utilities	7,906	7907	10,000
592	General/Liability Insurance	4,712	7070	8,000

17,192 16024 25,600

CAPITAL OUTLAY

830	Park Street Station renovation(complete)	0	0	0
833	Vehicle	0	0	0

0 0 0

OTHER EXPENDITURES

929 Miscellaneous Expense 927 296 800

TOTAL FIRE DEPARTMENT 247,844 263,092 332,700

		2020-2021	2021-2022	2022-2023
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
13	<u>ILLINOIS MUNICIPAL RETIREMENT FUND</u>			
	BEGINNING BALANCE 1 April 2022	83,738	95,519	118,516
	<u>REVENUES</u>			
311	Property Tax	48,814	51023.13	52,000
312	Mobile Home Tax	92	81.43	100
381	Interest Income	219	225.21	500
	TOTAL REVENUES:	----- 49,125	----- 51,330	----- 52,600
	TOTAL FUNDS AVAILABLE:	132,863	146,848	171,116
	<u>EXPENDITURES</u>			
	<u>PERSONNEL</u>			
463	Retirement Contribution	37344	30,164	36,500
	ENDING BALANCE 31 March 2023	95,519	116,684 118,516	134,616

		2020-2021	2021-2022	2022-2023
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
15	<u>GENERAL ASSISTANCE FUND</u>			
	BEGINNING BALANCE 1 April 2022	607,272	522,680	410,083
	<u>REVENUES</u>			
311	Property Tax	48,814	101040.56	105,000
312	Mobile Home Tax	92	161.26	400
381	Interest Income	1,465	1059.68	2,500
387	Reimbursements	2,375	5962.23	2,500
389	Misc. Income	55	190.99	0
	TOTAL REVENUES:	----- 52,800	----- 108,415	----- 110,400
	TOTAL FUNDS AVAILABLE:	660,072	631,095	520,483
	<u>EXPENDITURES</u>			
15-11	Administration	55,370	51,168	58,515
15-31	Home Relief	82,438	165,634	230,000
	TOTAL EXPENDITURES:	----- 137,808	----- 216,802	----- 288,515
930	Contingencies	0	0	5,000
	TOTAL APPROPRIATIONS:	137,808	216,802	293,515
	ENDING BALANCE 31 March 2023	522,264	414,293	226,968
	QB balance	522,680	410,083	

		2020-2021	2021-2022	2022-2023
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
15-11	<u>ADMINISTRATION</u>			
	<u>PERSONNEL</u>			
421	Salaries	38,400	39600	41,000
450	Vision Insurance	76	0	0
451	Health Insurance	4,783	0	0
452	Dental Insurance	156	0	0
453	Unemployment Ins	296	372.6	500
454	Workers Comp Ins	152	118	200
461	FICA Contribution	2,381	2250.6	2,800
462	Medicare Contribution	557	526.35	700
		-----	-----	-----
		46,801	42,868	45,200
	<u>CONTRACTUAL SERVICES</u>			
511	Maintenance Service-Building	0	0	0
531	Accounting Service	1,500	1500	1,500
537	Data Support Services	439	162.5	2,000
551	Postage	165	177.85	400
552	Communication Services	360	420	600
554	Printing	0	0	300
562	Local Travel Expenses	0	0	100
563	Training (incl. exp)	151	0	1,000
565	Publications	0	0	0
571	Utilities -- Admin	1,000	1000	1,000
592	Catastrophic Insurance	2,015	2015	2,015
		-----	-----	-----
		5,630	5,275	8,915
	<u>COMMODITIES</u>			
651	Office Supplies	1,339	1400	1,400
684	Software	1,600	1600	2,500
		-----	-----	-----
		2,939	3,000	3,900
	<u>CAPITAL OUTLAY</u>			
831	Equipment	0	0	0
	<u>OTHER EXPENDITURES</u>			
929	Miscellaneous Expense	0	25	500
	TOTAL ADMINISTRATION:	55,370	51,168	58,515

		<u>2020-2021</u> <u>Actual</u>	<u>2021-2022</u> <u>Actual</u>	<u>2022-2023</u> <u>Budgeted</u>
15-31	<u>HOME RELIEF</u>			
	<u>CONTRACTUAL SERVICES</u>			
580	Hospital Service-In Patient	0	0	25,000
581	Physican Service	0	0	1,500
582	Heating	3,588	3678	8,000
583	Hospital Service-Out Patient	0	0	0
584	Dental Service	0	0	500
585	Other Medical Services	0	0	500
586	Water	4,240	4010	8,000
587	Shelter	18,909	17953	25,000
588	Electric	3,705	3440	8,000
589	Work Program	0	0	500
590	Laundry	5,390	4559	8,000
595	Transportation	15,000	15000	15,000
		----- 50,832	----- 48,640	----- 100,000
	<u>COMMODITIES</u>			
681	Food, HHI & PI	20,450	16223.77	22,500
692	Thrift Shop Vouchers	1,000	1000	2,500
695	Drugs	0	0	2,000
		----- 21,450	----- 17,224	----- 27,000
	<u>OTHER EXPENDITURES</u>			
929	Miscellaneous Expense	66	1136.94	3,000
998	Emergency Assist. Claims	10,091	<u>98632.91</u>	<u>100,000</u>
		10,157	99,770	103,000
	TOTAL HOME RELIEF:	82,438	165,634	230,000

		2020-2021	2021-2022	2022-2023
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
18	<u>FIRE AND EQUIPMENT FUND</u>			
	BEGINNING BALANCE 1 April 2022	252,485	306,616	318,438
	<u>REVENUES</u>			
311	Property Tax	102,473	59437.04	60,000
312	Mobile Home Tax	192	94.86	200
344	Grant Revenue	0	0	126,000
381	Interest Income	704	769.99	1,000
389	Misc./Interfund Loan	0	4600	50
	TOTAL REVENUES:	103,369	64,902	187,250
	TOTAL FUNDS AVAILABLE:	355,854	371,517	505,688
	<u>EXPENDITURES</u>			
	<u>PERSONNEL</u>			
471	Uniform Allowance	1000	1,200	1,200
		1,000	1,200	1,200
	<u>CONTRACTUAL SERVICES</u>			
511	Maintenance Service-Building	138	487.51	40,000
512	Maintenance Service-Equipment	10,214	6997.8	15,000
552	Communication Services	4,795	4970.87	8,000
563	Training	691	800	2,000
		15837.68	13,256	65,000
	<u>COMMODITIES</u>			
652	Operating Expense	11,851	10767.5	17,000
653	Medical Supplies (new for FY2021)	3,073	284.83	3,000
655	Fuel	2,653	2877.2	6,000
656	Small Tools	8,425	11602.93	15,000
		26,001	25,532	41,000
	<u>CAPITAL OUTLAY</u>			
831	Equipment & Tools	6400	15,555	165,000
833	Vehicle	0	0	75,000
		6,400	15,555	240,000

TOTAL EXPENDITURES:	49,238	55,544	347,200
TOTAL APPROPRIATIONS:	49,238	55,544	347,200
ENDING BALANCE 31 March 2023	306,616	315,974 <u>318,438</u>	158,488

	2020-2021 <u>Actual</u>	2021-2022 <u>Actual</u>	2022-2023 <u>Budgeted</u>
19 FIREMEN'S PENSION FUND			
BEGINNING BALANCE 1 April 2022	4,014	7,466	6,646
<u>REVENUES</u>			
311 Property Tax	48,814	49,548.11	50,000
312 Mobile Home Tax	92	79.08	150
381 Interest	46	45.99	100
	-----	-----	-----
TOTAL REVENUES:	48,952	49,673	50,250
TOTAL FUNDS AVAILABLE:	52,966	57,139	56,896
<u>EXPENDITURES</u>			
<u>PERSONNEL</u>			
463 Retirement Contribution	45,000	50,000	50,000
531 Accounting	500	500	500
	-----	-----	-----
	45,500	50,500	50,500
<u>CONTRACTUAL SERVICES</u>			
531 Accounting Services	0	0	0
	-----	-----	-----
	0	0	0
TOTAL APPROPRIATIONS:	45,500	50,500	50,500
ENDING BALANCE 31 March 2023	7,466	6,639 6645.85	6,396

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning 1 April, 2022 and ending 31 March, 2023 by fund shall be as follows:

1	General Town Fund	1,005,200
13	Illinois Municipal Retirement Fund (IMRF)	36,500
15	General Assistance Fund	293,515
18	Fire Equipment Fund	347,200
19	Firemen's Pension Fund	50,500
	TOTAL APPROPRIATIONS:	1,732,915

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of One Million Seven Hundred Thirty-two Thousand Nine Hundred and Fifteen Dollars (\$1,732,915) for the fiscal year beginning 1 April, 2022 and ending 31 March, 2023.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 9th day of June, 2022 pursuant to a roll call vote by the Board of Trustees of Carbonale Township, Jackson County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>YAY</u>	<u>NAY</u>	<u>ABSENT</u>
Mary Campbell	<u>✓</u>	<u> </u>	<u> </u>
Kevin Clark	<u> </u>	<u> </u>	<u> </u>
Elizabeth Hunter	<u>✓</u>	<u> </u>	<u> </u>
Susie Toliver	<u>✓</u>	<u> </u>	<u> </u>
Dennis Poshard	<u>✓</u>	<u> </u>	<u> </u>

Susan Metcalf
Town Clerk

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Carbondale Township, Jackson County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning 1 April, 2022 and ending 31 March, 2023, as adopted this 9th day of June, 2022.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Carbondale Township, Jackson County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 9th day of June, 2022

Susan Metcalf
Town Clerk

Filed this 23 day of June, 2022

Frank L. Byrd/SM
County Clerk

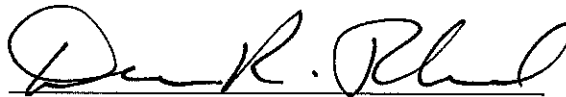
CERTIFIED ESTIMATE OF REVENUES BY SOURCE

TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of Carbondale Township, Jackson County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18050) and on behalf of Carbondale Township, Jackson County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 9th day of June, 2022



Supervisor - Chief Fiscal Officer

Filed this 23 day of June, 2022



County Clerk

